

How to apply to the Habitat Recovery Pilot Program (HRPP)

This short guidance outlines how to apply for a Hydraulic Project Approval (HPA) through the HRPP. Referenced documents are hyperlinked within, as indicated by the blue, underlined font.

The HRPP is designed to streamline the local and state permitting process for habitat recovery projects that benefit fish. Projects approved for inclusion in the pilot program are not subject to environmental review under the State Environmental Policy Act (SEPA) and are not required to obtain local or state permits or approvals other than the HPA permit issued by WDFW – except permits required for participation in a federal program (RCW 77.55.480(3) and (5)). Please visit our [program website](#) for additional information on the HRPP.

If you are new to the HPA process, please refer to our [online HPA application guidance](#) to get started. All applications for an HPA under the HRPP must use WDFW's online [Aquatic Protection Permitting System \(APPS\)](#).

Once you have an APPS account set up, log in to your account and apply for an HPA under the HRPP using this process:

1. Choose a “[Standard Hydraulic Project](#)” application. *Do not select the Fish Habitat Enhancement or Watershed Restoration application.*
2. Fill out the application as you would other standard HPA applications (see the guidance linked above).
3. In the SEPA compliance section, select “This project is exempt” and list “HRPP” as the exemption.

SEPA Compliance

★ Compliance with the State Environmental Policy Act (SEPA).

- For more information about SEPA, go to www.ecy.wa.gov/programs/sea/sepa/e-review.html
- Typically local city or county planning and permitting offices conduct the SEPA review.

SEPA review is complete. I will upload, mail, or deliver a copy of the SEPA determination letter as part of this application..

A SEPA determination is pending.

This project is exempt. I will upload, mail, or deliver a draft of the SEPA Letter of Exemption as part of this application.

Choose type of exemption:

Categorical Exemption

Other

★ Provide explanation for Other exemption.

HRPP

4. Upload required documents.

All standard HPA applications require the following documents:

- General plans for the overall project
- Complete plans and specifications of the proposed construction or work including reference to the ordinary high water line (OHWL) in freshwater and the mean higher high

water line (MHHW) in saltwater. These should include a plan view (overhead view) and a cross-sectional view of all the plans described in the project description.

- If the applicant is different from the agent, a signed Authorization of Agent form (available in APPS under the “Authorized Agent or Contact” section) OR a complete JARPA form with the same applicant and agent listed as on the HPA application.
- If any of the project occurs on private property which is not owned by the applicant, a Consent of Property Owner form (available in APPS under the “Property Owner(s)” section) is required for each property owner.

Additionally, all applications to the HRPP must include the following documents – uploaded to “Supporting Documents”:

- A complete [supplemental application form](#) for streamlined processing under the HRPP.
 - This form must list the local government, affected tribe, and [Multi-Agency Permitting \(MAP\) Team](#) notification recipients.
- Documentation that the project has been reviewed, approved, or funded by one of the 13 qualifying restoration programs listed in the statute ([RCW 77.55.480\(2\)\(a\)](#)). The same program should be indicated on the supplemental application form.
- A copy of the approval letter from DAHP documenting that cultural resources review (state 21-02 and federal section 106, if applicable) has occurred and that no survey was required, or that the survey(s) is complete and that there are no concerns to proceed.
- For projects which occur on state-owned aquatic land, a signed JARPA Attachment E form documenting land authorization from the Department of Natural Resources (DNR).

****Please note that all of the above documents must either be uploaded into APPS or emailed to HPAapplications@dfw.wa.gov by either the applicant or the agent– **documents submitted elsewhere or by anybody else will not be accepted.****

If you have any questions about the pilot program, please email HRPP@dfw.wa.gov . If you have any questions about using APPS, please contact the APPS help team at APPS.help@dfw.wa.gov or at (360) 902-2422.