

## **Ground Rules**

### **Ad-hoc Puget Sound Steelhead Advisory Group**

Draft April 14, 2017

The Ad-hoc Puget Sound Steelhead Advisory Group developed the following ground rules and provided permission to the facilitator to enforce them as necessary to increase the effectiveness of the group.

- 1) We can create a better future by working collaboratively:
  - a. There is no team in FY.
  - b. Focus on our mission and what is being discussed, not the person.
  - c. Provide members the flexibility to explore ideas from a new perspective.
  - d. Avoid placing blame (“if only…”).
  - e. Create win-win solutions where possible.
  - f. Work to find solutions that everyone can live with.
- 2) Mutual respect is critical to our success:
  - a. Respect other member’s perspectives and experiences.
  - b. Listen and let the other person finish speaking – be patient
  - c. No projectiles – literally and figuratively.
  - d. Try to see both sides - put yourself in the other person’s shoes.
- 3) Each of us provides valuable perspectives:
  - a. Provide everyone with an opportunity to express their views.
  - b. There is no bad idea when we are brainstorming.
- 4) Meeting time is valuable:
  - a. Distribute the agenda and materials prior to the meeting.
  - b. Arrive at the meeting on time.
  - c. Stay focused on the current agenda topic.
  - d. Express your thoughts concisely and as thoughtfully as possible.
  - e. Come to the meeting prepared.
- 5) Science provides a foundation for sustainable management:
  - a. Provide access to key scientific information and uncertainties.
- 6) Anyone can call for a break.
- 7) At the end of each meeting, capture 3-7 key messages for discussion with stakeholders who are not members of the advisory group.
- 8) {Address in the future – agreement on products and deliverables of the group}