

Summary

Meeting dates: September 8, 2017

Agenda item: 2017-19 Strategic Plan, Performance Agreement – Approval Request

Presenter(s): Rob Geddis, Lean Performance Manager

Background summary:

On August 4, 2017, the Department presented a draft 2017-19 Strategic Plan and a draft 2018 Director's Performance Agreement to the Commission, to solicit their guidance prior to seeking Commission approval at the September meeting.

The Department is proposing a change to the August-proposed 2017-19 Strategic Plan, and the Department has no proposed changes to the 2018 Director's Performance Agreement.

The proposed change to the Strategic Plan is to embed the cover letter inside of the Strategic Plan. In August, the Department proposed a cover letter that oriented the reader to the focused scope of the separate Strategic Plan, compared to previous plans. If we treat the letter as a separate document, we increase the risk of the reader reading the plan separate from the letter, losing some of the context. Therefore, we recommend placing the letter within the document near the front while listing the specific legislative proviso initiatives (formerly an attachment to the cover letter) at the end of the Plan, after the description of the goals and objectives.

Policy issue(s) you are bringing to the Commission for consideration:

1. Proposed 2017-19 Department Strategic Plan
 2. Proposed 2018 Director's Performance Agreement
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Public involvement process used and what you learned:

N/A

Action requested:

The Commission approve both proposed documents.

Draft motion language:

I move to approve the 2017-2019 Strategic Plan and the 2018 Director's Performance Agreement, as presented.

Justification for Commission action:

N/A

Communications Plan:

N/A
