

Summary Sheet

Meeting dates:	December 7-9, 2017
Agenda Item 6:	2017-19 Budget Orientation and Proviso Discussion
Presenter(s):	Nate Pamplin, Policy Director Owen Rowe, Budget Director

Background summary:

Proviso

When they enacted the 2017-19 biennial operating budget, state lawmakers directed WDFW to complete three tasks to improve the Department's long-term financial stability and operational efficiency:

- Develop a long-term plan to balance projected expenses and revenues by providing prioritized options for spending reductions and revenue increases.
- Identify and implement management improvements and operating efficiencies.
- Conduct a "zero-based budget review" to accompany the department's proposed 2019-21 operating budget.

Since the October Commission meeting, Matrix Consulting Group has submitted a first draft of the performance review and the Executive Management Team reviewed and commented. Matrix Consulting Group is briefing the Commission during an earlier agenda item at the December 2017 meeting.

The Department's newly established Budget and Policy Advisory Group is having their first meeting on December 6. Major topics that will be discussed include an overview of the proviso, an orientation to the Department's budget, a framework for describing agency activities to inform the zero-based budget analysis, and a framework for an outreach plan.

Department staff are working through the month of December to compile information for each of the activities and sub-functions to meet the proviso requirements of the zero-based budget analysis. The draft analysis will be presented to the Budget and Policy Advisory Group and the Commission during the winter of 2018 for editing and will be used, along with the performance evaluation, to develop the long-term revenue plan.

WDFW Budget

Department staff will provide an in-depth review of the Department's budget, including:

- Context for the budget balancing decisions for the 2017-19 biennium;
- A high-level overview of WDFW fund sources, including information about trends, flexibility, and the activities purchased; and
- How the Department's budget is established and modified, using both external and internal processes.

Policy issue(s) you are bringing to the Commission for consideration:

N/A; this is foundational information to prepare the Commission for engagement on the zero-based budget analysis and the development of a long-term revenue plan.

Fiscal impacts of agency implementation: N/A

Public involvement process used and what you learned: N/A

Action requested: N/A

Draft motion language: N/A

Justification for Commission action: N/A; Briefing only

Post decision communications plan: N/A
