

Commission’s ADA Advisory Committee - Briefing

April 12-14, 2018

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Summary Sheet

Meeting dates: April 12-13, 2018

Agenda item: Commission's ADA Advisory Committee - Briefing

Presenter(s): Dan Dickerson, Chairman; Ron Zubrick, Chuck Grijalva, Carol Evanoff, Rick Spring, and Melissa Espinosa, Members.

Background summary: The Washington Fish and Wildlife Commission's Americans with Disability Act Advisory Committee (ADA AC) was created pursuant to RCW 77.04.150. The ADA AC is composed of seven members. They must be state residents with disabilities, representing each region in the state together with one at large member. These volunteers are appointed to 4-year terms by the Commission, and are to meet at least twice a year.

The goal of this committee is to provide advice and recommendations to the Fish and Wildlife Commission on matters regarding the needs of persons with disabilities as they seek to enjoy equal opportunity to access the programs and services provided by the Department. Additionally, the Committee members have committed to assist efforts to enhance access opportunities in their regions and throughout the state for persons with disabilities.

The ADA AC is before you today to inform you about their activities to date, and the activities they plan to undertake in the future as they endeavor to assist efforts to enhance access opportunities for persons with disabilities, and advise the Commission.

Staff recommendation:

None, briefing only.

Policy issue(s) and expected outcome:

None, briefing only.

Fiscal impacts of agency implementation:

None, briefing only.

Public involvement process used and what you learned:

None, briefing only.

Action requested and/or proposed next steps:

None, briefing only.

Draft motion language:

None, briefing only.

Post decision communications plan: Posting to Agency website.



Americans with Disabilities Act
Advisory Committee to the Fish and Wildlife Commission

Member Roster – 2018

Region 1

Ronald (Z) Zubrick
Appointed: 02/05/2018

Region 2

Daniel (Dan) Dickerson
Appointed: 05/01/2015

Region 3

Charles (Chuck) Grijalva
Appointed: 02/10/2017

Region 4

Vacant
Appointed:

Region 5

Richard (Rick) Spring
Appointed: 06/02/2017

Region 6

Carolyn (Carol) Evanoff
Appointed: 02/10/2017

At-Large

Melissa Espinosa
Appointed: 06/02/2017

WDFW Staff Support

Sam Taylor
Mary Fitzgerald

ADA COMMITTEE PROJECT IDEAS

Ron "Z" Zubrick – Region 1

- 1) Develop a collaborative relationship with the Veteran's Administration, Rehabilitation facilities, and programs for youth with disabilities to be able to provide current disabled hunter information to persons with newly acquired disabilities.
 - a. Many persons with newly acquired disabilities don't even realize that their ability to still hunt, fish, camp, hike, and other wildlife/outdoor activities has not disappeared.
 - b. Many agencies struggle to find appropriate resources for their patients/clients. Occupational Therapists and rehabilitation counselors and psychologists often are looking for adaptive equipment or activities to help their patients re-develop a sense of independence and purpose in recreation.

- 2) Work with Occupational Therapists and fellow hunter education instructors to develop either an additional chapter or chapters, or a separate hunter education course for persons with disabilities.
 - a. As a paralyzed veteran, teaching hunter education, I ask our students how many think that I can no longer hunt or fish. On average, 30% raise their hands with another 15% asking if I have special equipment. Many have no idea that there are also special accommodating rules available if we follow the proper process.
 - b. As a rehabilitation counselor, many of my new permanently injured/disabled patients are shocked to realize that most of their previous hobbies and recreational activities are still an option.
 - c. Additional chapters or segments to the current hunter education curriculum would also help educate new hunters and often their parents or older siblings of the concept or disabled hunters. By understanding how a companion hunter fits into the process and the importance of being aware

of hunters with disabilities in the field with them, misunderstandings can be reduced. Able body hunters can be more aware of a disabled hunter in a stationary position that the able body hunter may be creating barriers that hinder or even prevent the disabled hunter being able to have an opportunity to harvest an animal. (many hunters with disabilities in stationary positions have shared that able body hunters will walk back and forth through the area the hunter with a disability is hunting. The whole time, either unaware of the hunter with a disability or unaware that the hunter with a disability is unable to move to a different location or even unable to make the able body hunter aware of his/her presence without further disturbing the area and reducing the chance of game coming into the area)

- 3) I would like to develop a resource guide that can be available to non-profit agencies, working with persons with disabilities to help them experience hunting and fishing. Although many already have a basic understanding of some of the resources and regulations for persons with disabilities, others such as many parts of the Veterans Administration lack information that can be passed along to the appropriate patients and others they serve. This would contain links to the specific portions of WDFW.WA.GOV that address the process for obtaining disabled hunter status. It would also contain resources for agencies that provide grant money and other assistance for acquiring adaptive equipment such as track wheelchairs, adaptive gun or fishing rod mounts for wheelchairs or for persons with disabilities that create barriers to safely using a firearm or fishing rod, and even links to agencies that help provide special hunting and fishing opportunities for persons with disabilities, such as Youth Outdoors Unlimited, The Fallen Outdoors, Wounded Warrior Project, etc.

**Ron “Z” Zubrick
ADA Advisory Committee Member
Region 1**

ADA AC Projects Report

Dan Dickerson – Region 2

Past projects:

-Helping to secure the funding to purchase 8.3 miles of waterfront and 14 acres of land on the Wenatchee River between Peshastin and Leavenworth, WA. This was a joint effort from several volunteers, organizations and private landowners. \$453,255 was raised to make this purchase. Now a beautiful and scenic section of the Wenatchee River is preserved for future generations.

-A program started by the U. S. Fish and Wildlife Service has taken off and is growing like wildfire. Working with the Wenatchee Sportsmen's Association, we are looking forward to the third North Central Washington Youth Hunting and Fishing Day event. This year's event will be on September 29th. The 2016 event hosted about 85 youth and either parents or guardians. The 2017 event hosted over 300 youth with participation from numerous local and national organizations. We anticipate an even larger and better event this year. One participant this year will be the Youth Outdoors Unlimited. The work strictly with youth who have disabilities to offer them a chance to get outdoors for an adventure that would not otherwise happen.

- At the annual Wenatchee Valley Sportsman's Show, we spent the whole day helping children to fish at an indoor fishpond. There is nothing like the look on a child's face when they catch their first fish. This year the fish were much larger, weighing in between 1-3 pounds.

Current projects:

-Fish Lake in Chelan County has experienced a doubling of the fee to fish on the lake via the concessioner, "The Cove Resort", who leases the property from the USFS. Efforts are underway to either work with the current concessioner or reopen the file on why a public access on the East end of the lake was abandoned or seek another site for public access. The current dock facility at the "Cove Resort" does not meet the guidelines for ADA accessibility. There has also not been any upgrades to the boat launch or the docking facility to warrant such an increase in the access fee. I have been meeting with the USFS, WDFW, and the Wenatchee Sportsmen's Association to try and resolve this issue.

-Plans are in the works for a fishing clinic at Beehive Reservoir working with WDFW's Rebecca Bennett. This will be an effort to encourage Latino families and others in the community to try fishing.

-I am working with the Leavenworth National Fish Hatchery to try and help with the plans to finish a youth fishing pond. This could be used in the future for the North Central Washington Youth Hunting and Fishing Day Event as well as an opportunity for the community to be educated about fishing and the environment.

Dan Dickerson
WDFW ADAAC Chairman
Region 2

ADA AC PROJECTS REPORT

Chuck Grijalva – Region 3

I have been busy networking with various organizations. I have formed a small subcommittee of business leaders and avid outdoor enthusiasts. We hope to identify opportunities that we can improve in our area and can find funding.

I have reached out to the Boy Scouts to help with labor, etc. Possibly helping them earn merit badges and progressing through their ranks, too.

We have identified two areas we would like to improve handicap access for fishing. We are working with WDFW and may possibly will need to bring in the Corp of Engineers, City of Richland Parks and Recreation, and Yakama Nation as well.

We are trying to identify the placement of two duck/bird viewing blinds in Franklin County.

While not a lot of substance has been accomplished yet, we have multiple projects in the works. We also are establishing a solid foundation, to make future projects easier to accomplish.

**Chuck Grijalva
ADA Advisory Committee Member
Region 3**

ADA Advisory Committee Update

Rick Spring – Region 5

Completed Projects:

Installation of five security street lights at the Langsdorf ADA Boat Launch in Region 5. This was a desperately needed addition to this location for safety and security. Cost was \$7,200. Paid for in full with a joint effort from The Vancouver Wildlife League (VWL) and the Association of Northwest Steelheaders (ANWS). The ADA Advisory Committee Member (ADAACM) of Region 5 was able to schedule the pole installation by Clark PUD so they would be installed on a community service workday, which saved \$1,200 off the total cost of the project. The user response has been overwhelming. Boaters no longer have to use flashlights or cell phones to launch their boats. DFW is funding the PUD billing at \$28.00 per month which includes maintains. In addition, a group of VWL members, with funds from VWL, put protective material on the dock to help protect equipment when launching. HOME RUN for our programs.

Installation of one 3Seasons Blind at the Riekkola Unit on the Willapa Bay National Wildlife Refuge, Region 6. This is a premier Goose hunting location. Only the ADA access was non-existent. With no ADAACM appointed to Region 6 at the time. The ADAACM from Region 5 was asked to help. With fantastic support from the Wildlife Refuge staff and two volunteers from the VWL, they were able to install our best program thus far. This project was funded by donations from the Refuge, a large contribution from the VWL, and with lots of Volunteer hours. This project was also such a success that another blind has been requested to be built in 2019 for ADA Wildlife viewing.

This location should be on every ADA goose hunters bucket list.

Note: The National Wildlife Refuge System now has three of these blinds on their property. With these installations came a review by NFWS Engineers and now meet NFWS ADA Compliance. Along with WDFW ADA Project Manager compliance.

The region 5 Committee member was asked to join the Willapa National Wildlife Refuge Hunter Working Group, and will be attending there annual meeting March 24, 2018. Helping them move forward with their ADA programs.

Past Projects:

The Shillapoo wildlife area was the first 3Seasons blind installed. This was an all welded unit. The ADAACM of Region 5 was able to have our local Community Collages welding training programs weld the unit complete as a graduation project at no cost. The unit was welded for the ability to move it off the property to prevent vandalism. Only the work done by the camouflage volunteers was so fantastic it was never touched. It has remained on location and has a fantastic user rate. The user rate numbers on all these blinds is way beyond expectations. The Two at Ridgefield NWR went from 6% to 12% to over 80% last season. Now considered the first choice when blind selections are made. It has gotten necessary to do a separate draw for the use of these ADA blinds.

Proposed Projects:

The 3Seasons ADA Wildlife Viewing/Hunting Blinds have brought a new dimension to WDFW ADA Program. The Committee is proposing at least one of these blinds be set up in every region. There is a working plan at the ready to start this program. The current plan is to put two blinds in Region 3, Sunnyside. The ADAACM in Region 3 has met with the local DFW Biologist and is preparing for this build season, if funds are made available. A blind was lost last season due to fire. This project would not be possible without the hard work from Chuck Grijalva, ADAACM in region 3.

Current Project:

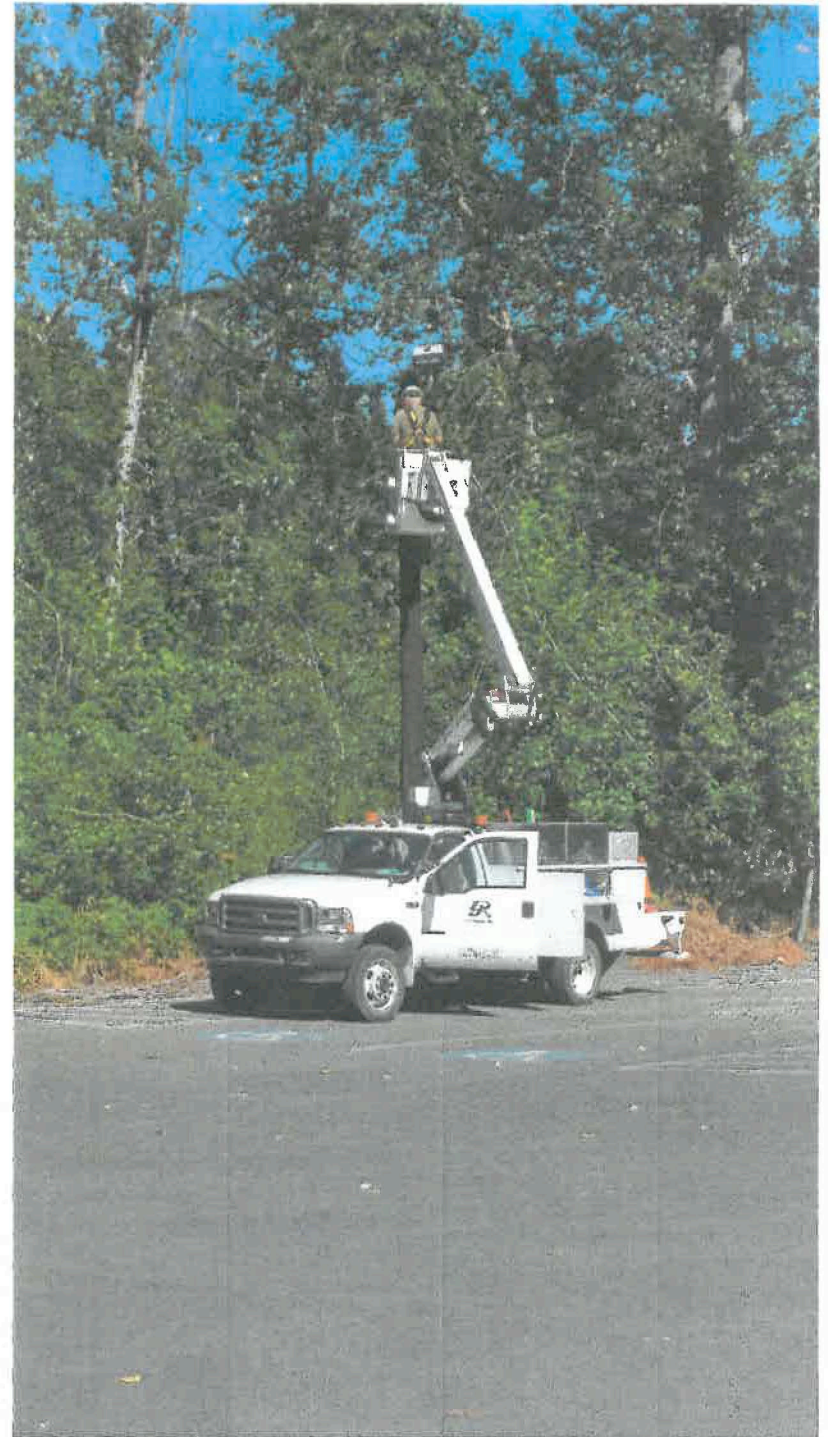
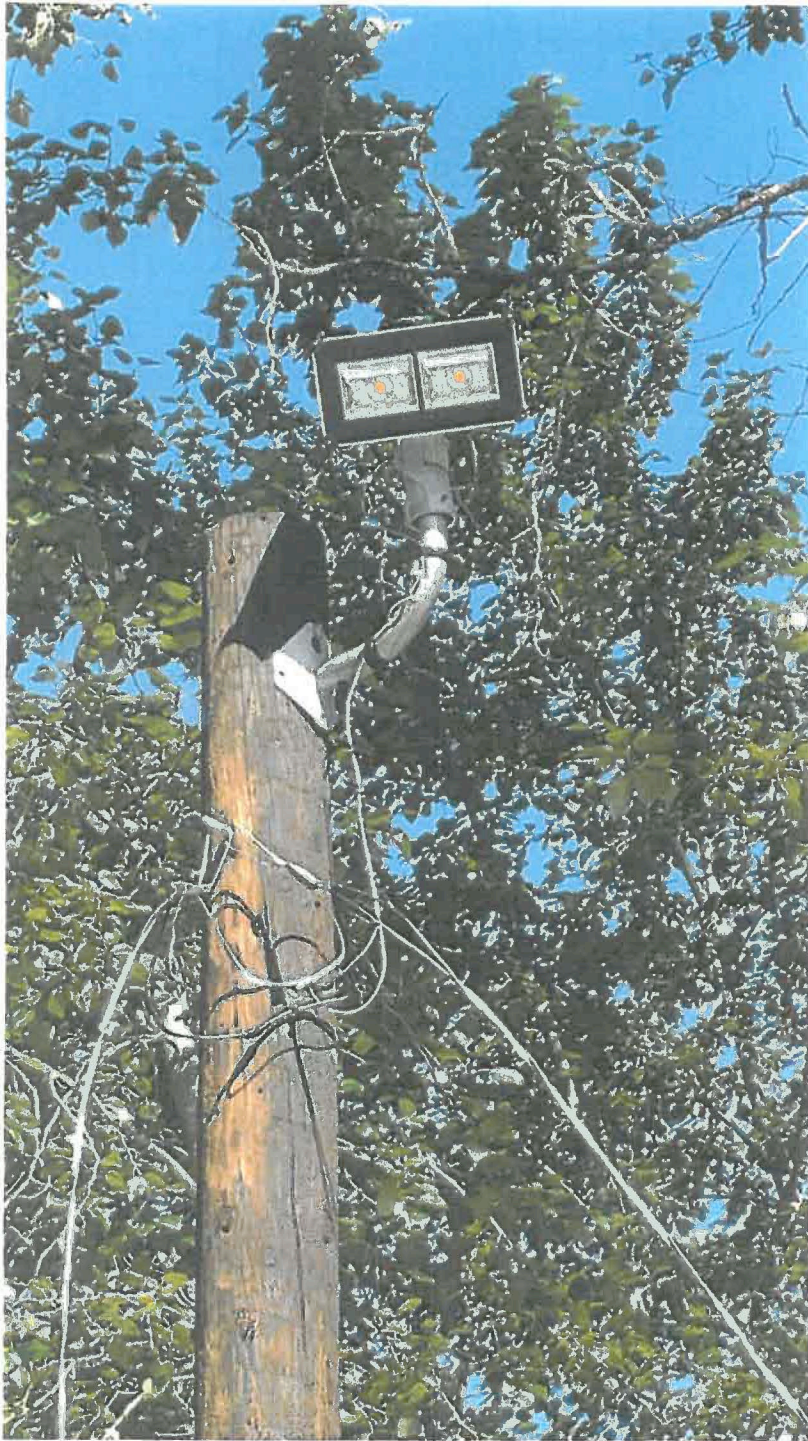
As the Commission may or may not know the Vancouver Lake recreation area has a Trap Shooting Station. This is a great place for our hunters to practice their shot gunning skills. It is a safe steel shot only location and gets a surprisingly large amount of use. The Region 5 ADAAC member suggested to the VWL membership to cover the shooting station to protect the users from the weather. This will be an 18' X 20' pole building with a steel roof. There will be a 6' X 6' concrete pad for locking a wheelchair in place to shoot. There is an existing table that will be modified to ADA standards and a treated gravel surface approved for wheelchair use. The project proposal is in the hands of our Region 5 Manager and the permit package is being put together by our local DFW Biologist and the Region 5 committee member. State approved plans are on order and a materials list and bid for cost is done. The permit cost it around \$1,900. The soft material cost is around \$2,000. The total cost with all the extras

cement, etc. will be around \$5,200. This funding is being donated 100% by The Vancouver Wildlife League. There are already events planned for a Youth Workshop, to prepare for pheasant hunting season.

Note: Rick Spring, ADAACM in Region 5 has other more ambitious projects on the drawing board. The VWL has taken a new direction, which is to complete at least one substantial ADA project in region 5 every year. Along with our other workings with DFW. The Commission's support in these projects is very important. With working together, we can create a more user-friendly outdoor experience for our ADA citizens of Washington State. If it were not for the support of VWL, DFW, and a line of local vendor/contributors to long to list, we would not have the success we are current experiencing.

Thank you so much for your time.

Rick Spring
ADA Advisory Committee Member
Region 5







ADA TRAP SHOOTING PAVILLION

Project Proposal

Rick Spring – Region 5

The Vancouver Wildlife League with the support of the Washington Fish and Wildlife ADA Advisory Committee would like to improve the Vancouver Lake Trap Shooting Station into a wheelchair accessible and ADA user-friendly condition.

Our plan is to improve the path from the parking in front on the current information sign and create a more wheelchair accessible area around the existing table. Then we wish to build an 18 X 20-foot overhead cover or Pavilion with a height to be determined. This will give the users the protection and comfort they may need to enjoy the shooting sports and a day out doors in our unpredictable NW weather.

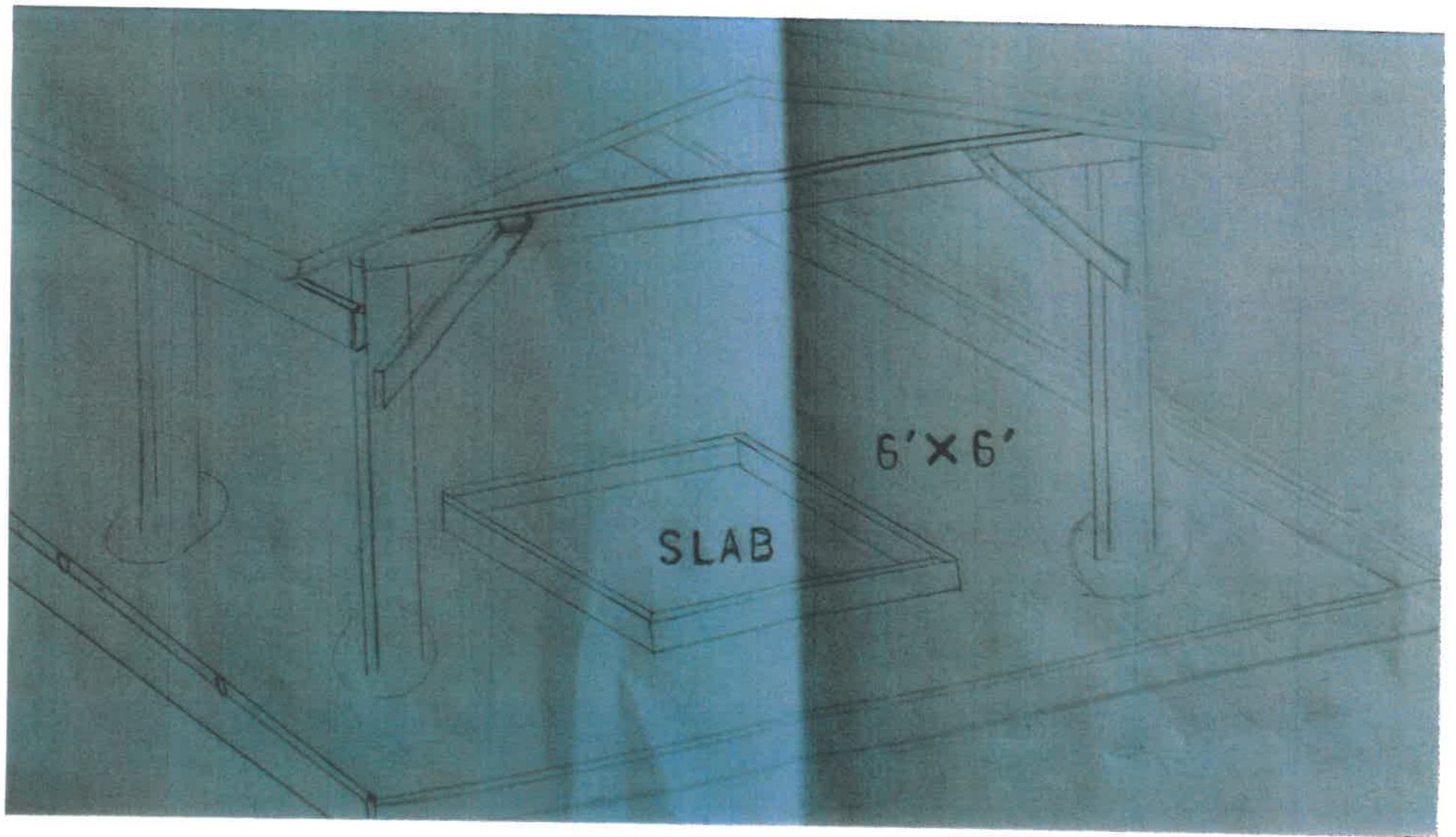
This project will be funded and maintained by the Vancouver Wildlife League and constructed will be done by an all-Volunteer team. Naturally, the League will need the support and cooperation of Department of Fish and Wildlife (DFW) to keep this area in good condition.

The Vancouver Wildlife League is very motivated towards making lasting improvements to our outdoor recreation areas. This Pavilion will provide a variety of uses not only for trap shooting but for other events as well. Such as, the Youth Pheasant Hunt and there has been interest expressed in doing some pheasant hunting training for youth and adults to help promote our pheasant release program by enhancing the skills of the hunters. With this improvement, workshops can be planned without fear of weather cancellations and the list goes on.

We will also need the help and cooperation from DFW for the permits and any other legal permission that will be needed. We have located plans for the project and need to know if they are adequate for this project. Any Questions about this project can be directed to the Vancouver Wildlife League or the project manager Rick Spring.

Rick Spring
ADA Advisory Committee Member
Region 5





ADA Committee Projects

Carol Evanoff – Region 6

1. Help WDFW website team to add an interactive GIS Map for ADA accessible sites.
2. Work with Region 6 Biologists to identify locations for ADA accessible fishing at hatcheries.
3. Clallam Bay-Sekiu Mason's Resort (formerly Olson's Resort) is interested in selling the facility, which provides the only public boat ramp between Port Angeles and Neah Bay not dependent on the tides. WDFW has proposed purchasing the existing four-lane boat ramp and two parking areas in Sekiu for public use. This project will ensure continued public access to the Strait of Juan de Fuca from a highly popular boat launch that has been in continuous operation since 1939. I have petitioned to make the boat launch handicap accessible, and will be tracking the project.

Carol Evanoff
ADA Advisory Committee Member
Region 6

ADA Advisory Committee Project

Assessment of the Fish & Wildlife Programs

Melissa Espinosa – At Large

- I. Compile a list of anglers/hunters/huntresses with disabilities
 - A. Here & Now Organization
 - B. Friends/acquaintances
 - C. Good Samaritan Rehabilitation
 - D. Spina Bifida Association
 - E. Reclaiming Ourselves
 - F. Youth Outdoors Unlimited

- II. Conduct interviews
 - A. Introduction of my position serving on the ADA Advisory Committee
 - B. Questions for interview
 - Have you taken advantage of Washington’s Fish & Wildlife programs and services offered to persons with a disability?
 - If yes, how did you become aware of the programs offered?
 - Have you encountered challenges with any of the programs or services offered?
 - How have you benefited from the Fish & Wildlife programs?
 - Do you have any recommendations to help improve program effectiveness?

- III. Assessing the feedback

- IV. Type summary

Melissa Espinosa
ADA Advisory Committee
Region At-Large

ADA Advisory Committee Projects

Melissa Espinosa – At Large

2019 “Road Show” for anglers/hunters/huntresses with disabilities

The goal of this project is to have more representation at events and improve the outreach, education and marketing of the Fish & Wildlife programs targeted for persons with a disability. The purpose is to provide anglers and hunter/huntresses with disabilities information regarding resources, programs, services, and adaptive equipment. This outreach will effectively reach the disabled community in a variety of arenas and help promote all the programs offered.

Assessment of the Fish & Wildlife programs for persons with a disabilities

The goal of this project is to conduct interviews with anglers/hunters/huntresses with disabilities by engaging them into conversations regarding their personal experiences with the Fish & Wildlife programs. The purpose is to better understand the needs of the disabled population and identify the gaps in the programs. The data gathered will address strengths, weaknesses and areas for improvements for future programs and policies.

Melissa Espinosa
ADA Advisory Committee
Region At-Large

ADA Advisory Committee Project

“2019 Road Show” Outline

Melissa Espinosa – At Large

V. Contacts

- G. Sportsmen’s show coordinator
- H. Fish & Wildlife – Public Affairs and Volunteer Coordinator
- I. Dolores Noyes
- J. Event Coordinators

VI. Events

- A. Sportsmen’s Shows
 1. Washington Sportsmen’s Show – Puyallup, WA (January)
 2. Tri-Cities Sportsmen’s Show – Pasco, WA (January)
 3. Wenatchee Valley Sportsmen’s Show – Wenatchee, WA (February)
 4. Portland Expo Center – Portland, OR (February)
 5. Central Washington Sportsmen Show – Yakima, WA (February)
 6. Big Horn Outdoor Adventure Show – Spokane, WA (March)
- B. Here & Now events
- C. Seattle Adaptive sports events
- D. Northwest Paralyzed Veterans of America events
- E. Fish & Wildlife events
- F. Disability community events
- G. Adult/youth fishing/hunting events
- H. Cabela’s events

VII. Programs

- A. Hunting
 1. Road Access Entry Program – Dolores Noyes
 2. Reduced fees
 3. Special use permits
- B. Fishing
 1. Reduced fees
 2. Special use permits
 3. ADA access to lakes, ponds, ramps and piers
- C. Waterfowl
 1. ADA hunting and wildlife viewing blinds
- D. Enforcement
- E. Other

- VIII. Literature
 - A. Fish & Wildlife website address
 - B. Road Access Entry Program
 - C. Accessing Washington's Outdoors for Persons with Disabilities brochure
 - D. List of accessible trails in Washington
 - E. List of waterfowl blinds located in Washington
 - F. Water access sites
 - G. Products and services for persons with disabilities
 - H. Handouts/press releases/stories
 - I. ADA Advisory Committee Information

- IX. Adaptive Equipment
 - A. Bows
 - B. Fishing rods and reels
 - C. Rifles
 - D. Duck calls

- X. Display/Table
 - A. Table
 - 1. Table cover
 - 2. Literature
 - B. Display Board
 - C. Attire

- XI. Proposal for Commission

- XII. Other

Melissa Espinosa
ADA Advisory Committee Member
Region – At Large

Motion to the Fish and Wildlife Commission

TO: Brad Smith, Chair, Fish and Wildlife Commission

NOW COMES the ADA Advisory Committee, by and through its Chairman, Dan Dickerson, and conveys to the Commission as follows:

On September 7, 2017, the ADA Advisory Committee met, with quorum present, and discussed the matter of Region I committee member.

In as much as,

-Wayne McCaskill was appointed Region 1 ADA Advisory Committee member on September 4, 2014; and

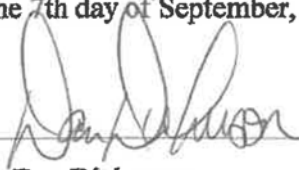
-Mr. McCaskill has not attended the past three committee meetings, dating back to February 2016 in violation of the committee charter; and

-Mr. McCaskill has had no communication with the ADA Advisory Committee in the past 18 months despite attempts to contact him; and .

-ADA Advisory Committee members discussed the removal and replacement of Mr. McCaskill from the ADA Advisory Committee for missing three consecutive meetings.

NOW THEREFORE, the ADA Advisory Committee, by majority vote, has approved this motion, advising the Commission that Wayne McCaskill should be removed as a member of the ADAAC and that a replacement member be appointed to fill the vacancy.

This the 7th day of September, 2017.

BY: 
Dan Dickerson,

As Chairman, for and on behalf of the ADA Advisory Committee

By email to: Brad Smith, Chair, Fish and Wildlife Commission
Tami Lininger, Executive Assistant, Fish and Wildlife Commission
Sam Taylor, HR High Risk Manager, Department of Fish & Wildlife

Motion to the Fish and Wildlife Commission

TO: Brad Smith, Chair, Fish and Wildlife Commission

NOW COMES the ADA Advisory Committee, by and through its Chairman, Dan Dickerson, and conveys to the Commission as follows:

On September 7, 2017, the ADA Advisory Committee met with quorum present, and discussed the matter of legislative proposal for an act relating to the granting of a disability designation by the Department of Fish and Wildlife.

Inasmuch as,

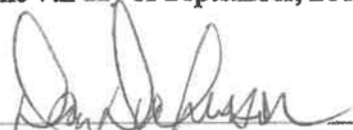
-The legislation clears up confusing statutes, aligns our statutes with state law with regards to whom can provide signature authority on disability designation criteria and accommodations; and

-Will bring the department's statutes into compliance with state and federal laws by providing technical fixes and allow the department to better accommodate person with disabilities; and

-Will increase accommodations for disabled hunters and fishers, thus will increase the number of licenses sold to the disabled community.

NOW THEREFORE, the ADA Advisory Committee after review and discussion of the department's requested legislation, the committee has agreed to support the legislation. The ADA Advisory Committee, by majority vote, offers its full endorsement.

This the 7th day of September, 2017.

BY:  _____

Dan Dickerson,

As Chairman, for and on behalf of the ADA Advisory Committee

By email to: Brad Smith, Chair, Fish and Wildlife Commission

Tami Lininger, Executive Assistant, Fish and Wildlife Commission

Sam Taylor, High Risk Manager, Department of Fish & Wildlife

Motion to the Fish and Wildlife Commission

TO: Brad Smith, Chair, Fish and Wildlife Commission

NOW COMES the ADA Advisory Committee, by and through its Chairman, Dan Dickerson, and conveys to the Commission as follows:

On March 1, 2018, the ADA Advisory Committee met, with quorum present, and discussed the matter of the proposed ADA Program regulatory package, and specifically a proposed amendment redefining the criteria required to shoot from a vehicle, and the issuance thereunder of a new blue placard.

In as much as,

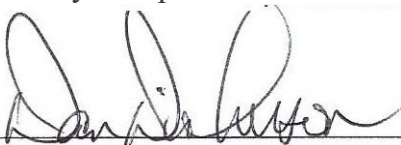
- There are currently approximately 136,607 WILD profiles for persons with a record of disability; and

- The new Shooting from a Vehicle placards will be available through participation in the Special Use Program, upon application and issuance of a special use permit; and

- It is important that the Department undertake an effort to reach out to educate the public and those who currently possess the orange placard, and to allow them time to apply for the new blue placard through the special use permit process.

NOW THEREFORE, the ADA Advisory Committee, by majority vote, has approved this motion, advising the Commission that ADA Advisory Committee recommends the Commission should consider asking the Department to undertake an educational/informational outreach effort about the new proposed changes, and specifically about the changes regarding shooting from a vehicle, and the need to apply for it through the Special Use Permit process.

This 1st day of April 2018.

BY:  _____

Dan Dickerson

As Chairman, for and on behalf of the ADA Advisory Committee

By email to: Brad Smith, Chair, Fish and Wildlife Commission
Tami Lininger, Executive Assistant, Fish and Wildlife Commission
Sam Taylor, HR High Risk Manager, Department of Fish & Wildlife

Motion to the Fish and Wildlife Commission

TO: Brad Smith, Chair, Fish and Wildlife Commission

NOW COMES the ADA Advisory Committee, by and through its Chairman, Dan Dickerson, and conveys to the Commission as follows:

On March 1, 2018, the ADA Advisory Committee met, with quorum present, and discussed the matter of a proposed regulations package for the ADA Program.

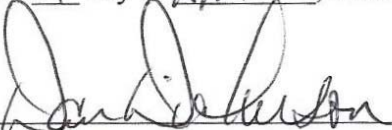
In as much as,

-The proposed regulation package creates a new trapping accommodation for persons with disabilities and their trapping companions; provides a means to enforce violations of the special use permits granted by the Department; and provides for an expedited appeals process for persons who may have had their special use permit suspended.

-An amendment redefines the criteria required to shooting from a vehicle, and creates a new blue placard. Further amendments clarify existing terminology to make it consistent with other regulations; and

NOW THEREFORE, the ADA Advisory Committee, after review and discussion of the department's proposed regulation package for the ADA Program, the ADA Advisory Committee makes known its support, and endorses this proposed regulatory package.

This the 1st day of APRIL, 2018.

BY:  _____

Dan Dickerson,

As Chairman, for and on behalf of the ADA Advisory Committee

By email to: Brad Smith, Chair, Fish and Wildlife Commission
Tami Lininger, Executive Assistant, Fish and Wildlife Commission
Sam Taylor, HR High Risk Manager, Department of Fish & Wildlife



ADAAC Committee Meeting Minutes
September 7, 2017
Olympia, WA

Committee Members in Attendance:

Region 2: Daniel (Dan) Dickerson	Region 3: Charles (Chuck) Grijalva
Region 4: Ryan Troyer	Region 5: Richard (Rick) Spring
Region 6: Carolyn (Carol) Evanoff	At Large: Melissa Espinosa

Absent: Wayne McCaskill (Region 1)

DFW Staff in Attendance:

Sam Taylor, High Risk Manager
Mary Fitzgerald, HR Administrative Assistant

-Welcome by Sam Taylor, DFW High Risk Manager

Sam welcomed the committee members and went over the agenda for this meeting. The main agenda item today is to elect a Chairman for the Committee.

-Introduce of new committee members

Dan Dickerson, the only returning committee member was introduced to the new members, and each member introduced themselves and described the skills and connections each person has to offer to this committee.

-Quorum Vote

With 6 out of the 7 members present, Sam Taylor called for a quorum vote.
Quorum Present.

-Election of New Chairman

Sam opened the floor for discussions for the position of Committee Chairman. The Committee inquired about the duties of the Chairman, and if any other positions were desired or needed. Sam stated that it was up to the committee, but that Mary Fitzgerald, DFW staff, would be the secretary for the meetings. Each Committee member was given time to express their thought and indicate if they would like to be chairman or would like to nominate another committee member for Chairman.

Ryan, Melissa, Dan and Chuck were all nominated for the Chairman position. Melissa declined and Chuck indicated that he would prefer to co-chair.

Motion was made to nominate Dan Dickerson as Chairman. Motion made and approved.

Chuck Grijalva was nominated as Deputy Chairman, with the intention that he could move to Chairman after Dan. Motion was made, and approved.

Ryan Troyer was nominated as Information Officer. Motion made, and approved.

Sam turned the meeting over to the new Chairman - Dan Dickerson.

-Discussion of Motions

1. Ask Commission to fill the Region 1 vacancy, due to abandonment of position.

Region 1 member Wayne McCaskill has now missed four consecutive meetings and a motion to request the position be filled by the Commission was put forward. Motion made, and approved. Dan asked that a letter of removal be sent to Wayne McCaskill.

2. Review proposed ADA legislation and evaluate for endorsement.

Sam reviewed the proposed ADA legislation, explaining the need for this request to the legislature. It will amend current rules and repeal some excessing rules with regard to those with a disability designation. The bill will align statutes to other state laws, which will eliminate confusion and will allow DFW to better accommodate person with disabilities.

i.e.; Disable hunters with a lower extremity disability can shoot from a vehicle due to their mobility issues; but so can every disabled hunter who gets an orange placer from DFW. This law needs to be corrected.

-Motions to refer matters to the Commission:

1) Fill Region 1 Vacancy

Open Region 1 position and elect new committee member. Motion made, and approved.

2) Proposed ADA Legislation

Committee endorsed proposed ADA legislation. Motion made, and approved.

-Future meeting agenda items:

1. 2018 Committee Work Plan

The new committee members reviewed the *Committee Charter and 2016-18 Work Plan* at their Orientation session in August 2017. Sam suggested that the committee establish their own plan, and priorities for the next two years. The Committee agreed to review the 2016-18 Work Plan and begin work to establish a new plan and prioritization by September 27, 2017.

2. WDFW Website and ADA Access Site Locations

Sam informed the Committee that we are coming up to the card sorting stage for our new website and he requested that we have ADA Committee members as part of the test group. Ryan, Dan and Carol expressed interest in participation in the test group. The Committee expressed a desire to build data base which could identify the ADA accessible facilities and sites state wide.

-Other business:

Dan invited everyone to the Wenatchee Sportsmen's Association event, *Youth Fishing and Hunting Event*, scheduled for Saturday, September 16, 2017 from 10 am – 4 pm at the North Central Washington Gun Club in East Wenatchee.

Also talked about WDFW National Hunting & Fishing Day Celebration, which will take place on Saturday, September 23, 2017 from 9 am to 4 pm at Camp Pigott (24225 Woods Creek Rd.), Snohomish.

Committee asked for a list of DFW regional contacts, and the Fish and Wildlife Commission members. Committee members email address were updated.

Chairman Dan asked the committee “*What are your expectations for your Chairman*”, please email him with your comments.

-Future Meeting dates:

Next meeting date discussed was for late March or early April but the committee would like to schedule at the time of the Fish and Wildlife Commission are meeting.

***NOTE:** Waiting on Fish and Wildlife Commission to set their date for 2018 calendar year. Asked about dates with Tami Lininger, she stated that March and April meeting schedules are general filled due to working on hunting regulations for the coming season. January, February, June, August, September or October are better months to get on Commission’s schedule. Conference calls held in May, July, and November.*

The committee has also decided to have monthly meeting by telephone (or computer). These meeting will not replace the twice a year required meeting of the committee members.

***NOTE:** A request for WebEx was put forward by the committee for its monthly meeting. Currently the Fish and Wildlife Commission uses a telephone conference call system. We are checking into the cost per year for this service versus WebEx.*

-Motion to Adjourn 12:00

Motion made to close and, approved.



**ADAAC Committee Meeting Minutes
October 24, 2017
Phone Conference - Olympia, WA**

Committee Members in Attendance:

Region 2: Dan Dickerson-Chairman
Region 5: Rick Spring
At Large: Melissa Espinosa

Region 3: Chuck Grijalva
Region 6: Carol Evanoff

Absent:

Ryan Troyer (Region 4)

Vacant (Region 1)

DFW Staff in Attendance:

Sam Taylor, High Risk Manager
Mary Fitzgerald, HR Administrative Assistant
Jim Blum, Public Affairs, Website Redesign Project Manager

-Call to Order:

Welcome by Chairman Dan Dickerson

-Quorum Vote:

With 5 out of the 7 members, Quorum Present.

-Note from Jon Snyder, Policy Advisor to Gov. Jay Inslee.

1. Disability legislation questions

Jon Snyder would like to meet with the ADA Advisory Committee. Sam will invite Mr. Snyder to the next meeting. Committee asked to have the contact information for Mr. Snyder, it's listed below:

Jon Snyder
Outdoor Recreation & Economic Development Policy Advisor to Gov. Jay Inslee
Office: 360-902-0488 **Mobile:** 360-584-3804
Email: jon.snyder@gov.wa.gov

-Update on Motions referred to the Commission:

1. Filling the Region 1 vacancy

Motion was signed by Chairman Dan Dickerson (by email) and submitted to the Fish & Wildlife Commission today, October 24, 2017 by Sam Taylor.

Sam and Mary are working on getting the notice out to the Region 1 WDFW ADA customers and local vendors.

2. ADA legislation and evaluate for endorsement

Motion was signed by Chairman Dan Dickerson (by email) and submitted to the Fish & Wildlife Commission today, October 24, 2017 by Sam Taylor.

-Committee Update:

Information about the projects or issues members have been working on or addressing, specifically how your time went with your regional Biologist.

Melissa Espinosa: She is scheduled to meet with her local Biologist on November 20, 2017.

Project: Sportsmen's Shows; Melissa would like to get our committee and services that WDFW offer to the ADA community by working booths at Sportsmen show around the state. She and her husband have done this before for "*Youth Outdoors Unlimited*" group.

Carol Evanoff: She has met her local Biologist. He told Carol that he has a group meeting scheduled for November 7, 2017 with all the regional Biologist and has invited Carol to attend.

Projects: ADA Blind, ADA Access Sites App in Region 6; Carol is working on ADA Hunting, Fishing and Water Access sites App with GIS Maps.

Rick Spring: He already has a working relationship with both his local Biologist and Regional Manager.

Project: ADA Shooting Range; With funding approved in September from Vancouver Wildlife League, Rick is helping to build a ADA shooting range at the Vancouver Lake Trap shooting area. Plans are done, next step is getting the permits and completion by late spring or early summer of 2018.

Chuck Grijalva: He has not meet his Biologist yet but he met Scott McCorquodale, Wildlife Project manager.

Project: Chuck is still determining the project he wishes to undertake.

Dan Dickerson: He met Biologist Devon Comstock who came to a meeting at the Wenatchee Sportsmen's Association.

Project: Counting big horn sheep; Devon Comstock is looking for anyone who can help with counting and tracking (some have radio collars) for the Wildlife department. This is in areas where people with ADA issues can help count.

Project: Fish Lake in Wenatchee; This is a public lake which is stocked with fish by WDFW but access to the lake's boat ramp is through the Forest Service approved concession "*Cove Resort*" which is leased and operated by an 3rd party. Currently the boat ramp surcharge is being increased by this 3rd party. Dan stated that they are talking with the Forest Service and WDFW about a possible 2nd road access boat ramp on the east end of the lake.

Project: Hunting Blinds; No roads to the rivers in his area for blinds. Local Biologist looking into the best locations to build blinds along the Columbia river. Rick Spring asked if access was available to local lakes but Dan stated that the lakes have too many waterfront homes, so no shooting allowed on the lakes.

-Committee's Directions:

1) Future Work Plan:

Chairman Dan would like to prioritize the current projects and assign a completion date, so updates can be given to the Fish & Wildlife Commission on the ongoing work.

-Goals:

Chuck: Will have more information on his projects after he has met with his Biologist meeting next month.

Melissa: Give the committee a list of future projects.

Carol: Work on the new WDFW website with Ryan and Chuck.

Rick: Veteran's Day Hunt. He was working on getting this together for this year, Saturday November 11, 2017 but it's hard to arrange events on the day because the holiday is celebrated more these days, so people were already committed to other projects. He is going to try again for next year, 2018.

-Last Minute Guest:

James Blum, WDFW- IT Systems & App Specialist 6 / Project Manager on our website re-design and making it ADA accessible. Jim spent a few minutes with the committee talking about

mapping, the use of screen readers (for graphs, photos, video and maps) and the need for ADA testing persons. Mr. Snyder will be added to next meeting agenda, giving him more time with the committee. Committee asked to have the contact information for Mr. Blum:

Jim Blum – Public Affairs
Office: 360-902-2232 **Mobile:** 360-742-0093
Email: James.Blum@dfw.wa.gov

-New Business:

Rick wanted to encourage committee members to talk with local persons; “Do you use the ADA programs?” Just starting up a conversation and letting people know what’s available to persons with ADA. Most don’t know what programs WDFW offers.

Melissa brought up her recent hunting trip. The area was on private land behind a locked gate. When she arrived, the lock was broken and there were several people in the area. She reported the incident to the owner on Monday.

Chairman Dan talked about the “*Eyes in the Wood*” program. This is similar to a Neighborhood Watch for the woods, citizen volunteers are taught how to observe, document and report natural resource crimes such as; garbage dumping, timber cutting, taking fish or baiting and poaching animals. Eyes in the Woods is a training class for C.O.R.T. (Crime Observation & Reporting Training). The class is conducted by an WDFW Enforcement officers. The classes need to have a minimum of 10 people. See attached news article. Contact information - mailing address: Eyes in the Woods, PO Box 2406, Olympia, WA 98507 - or - website address: www.eyesinthewoods.org

-Next Meeting Date:

Phone conference in late January 2018.

-Next In-person Meeting Date:

Early April date. Would like to match up with Fish & Wildlife Commission meeting if possible. Mary will check the 2018 calendar when available and see if the commission will be in Olympia during that time.

-Motion to Adjourn 2:20 PM

Motion made to close, and approved.



**ADAAC Committee Meeting Minutes
January 8, 2018
Phone Conference - Olympia, WA**

Committee Members in Attendance:

Region 2: Dan Dickerson-Chairman
Region 5: Rick Spring
At Large: Melissa Espinosa

Region 3: Chuck Grijalva
Region 6: Carol Evanoff

Absent:

Ryan Troyer (Region 4)

Vacant (Region 1)

DFW Staff in Attendance:

Sam Taylor, High Risk Manager
Mary Fitzgerald, HR Administrative Assistant
Dolores Noyes, ADA Program Manager

-Call to Order:

Welcome by Chairman Dan Dickerson

-Quorum Vote:

With 5 out of the 7 members, Quorum Present.

1. Committee Project Update:

- **Committee Members:**

- **Rick - Region 5:** He worked with Dolores and got his plans approved for a pavilion. For Region 3, he is working with Chuck to replace one duck blind that was lost due to fire and they plan to add one additional duck blind.
- **Carol - Region 6:** She is working with a local hatchery to find funding to build ADA access for disable anglers at the hatchery.
- **Melissa - At Large:** She helped get her brother-in-law, who is blind, in contact with the WDFW website group. She is planning to attend both the Portland and Puyallup sport

shows this year and has created a project list for a “2019 Road Show” (see attachment). She is interviewing hunters and anglers, and has made some good contacts. She spoke with Darren Hauswald, Bio 3, and he is concerned about the budget and is trying to find grant money.

- **Chuck – Region 3:** He is in contact with his local biologist. Working on blinds for Yakima, moving current blinds to better locations. Finding money for his projects, fund raising is going quite well.
- **Dan – Region 2:** Working to get a second public access to Fish Lake. Contacted WDFW, and U.S. Forest Service regarding the only access to the lake. Fees have doubled this past year by the land tenant who has the only access. He plans to meet with U.S. Ranger in the future.
- Dan wanted to encourage the members to attend “**Public Workshops**”, one will be held in each region. The WDFW Director is looking for feedback on hunting & fishing in Washington. All area Biologist, Enforcement Officers and the Director will be at these meetings.

2. ADA Legislation:

- **Guess Speaker: Dolores Noyes**

- Updating our language in our current RCW’s and WAC’s. We are cleaning up the language because our most ticketed violation is for “*shooting from vehicle*”. In addition, we created a new enforcement WAC to suspend Special Use Permits (SUP), for those breaking the rules. This is the last of clean-up language needed, the end of a five-year plan. Please sign-up for the Public Hearing to comment on current bill before the legislation.

WAC 220-413-140 We requested to remove the “*Shoot from a Vehicle*” language from the current statement. If a person needs to shoot from their vehicle due to their disability creating a hardship, they will now complete a SUP application and their physician will certify their need for accommodation. Green placards would be issued so enforcement offices can easily identify SUP users who can shoot from a vehicle and Orange placards would no longer be used.

WAC 220-200-180 Allows for the Suspension of a Special Use Permit. The enforcement officers and the department may suspend a person's special use permit. Under the new WAC, the Department may suspend a person’s special use permit for a number of years or for life, if the person fails to abide by the terms or conditions of the special use permit issued to that person.

Committee Comments: The committee endorses the changes but has some concerns about the removal of the Orange placards, and they expect some pushback.

Plans to get the news out about the Orange placards are: Hold Regional meetings have a page in the 2018 Regulations booklets and through DFW news releases. It will be a full on press to lessen the public pushback.

3. Update on Region 1 Vacancy:

- **Speaker: Sam Taylor**
 - We received five (5) applications for the Region 1 vacancy and the applications are with the Fish & Wildlife Commission for the interview process.

4. Reimbursement:

- **Speaker: Sam Taylor**
 - Budget for the ADA Advisory Committee comes from the Fish & Wildlife Commission. They have given us a budget of \$500.00 per quarter, which covers our meeting cost, by phone or in-person. If you are planning anything that will require reimbursable expense, you will need to request approval in advance from Tami Lininger, Executive Assistant, at (360) 902-2267.

5. Next Meeting Date:

- **Chairman Dan**
 - Committee would like to meet with Fish & Wildlife Commission, so would like to schedule next meeting for March, in Wenatchee or April, in Olympia.

-Update on Motions referred to the Commission:

NONE

-New Business:

1. Approving Special Use Permits general language in the future. Currently no public process to discuss these items, need the Commission to open these up for public input.

-Goals:

1) ALEA Grant Application:

Chairman Dan has a new goal: his suggesting everyone apply for a ALEA grant to help fund their projects and get to know your Regional Director and support staff. **NOTE:** The application for ALEA is a website only application, so I am unable to send out to the committee. Please see instructions below for find the application online.

PLEASE SEE THE WDFW WEBSITE (wdfw.wa.gov/grants/): Grants & Incentives

You can find the Aquatic Lands Enhancement Account (ALEA) at the top of the list, just click and it will take you to the ALEA page. You will also find both State, local, & Tribal government funding and Federal Aid websites listed on the bottom of this first page.

The “Grant Application Manual” listed on the right side of the website page. I talked with Christine Redmond, Volunteer Manager, who said the number 1 tip for filling out the ALEA form is to “*answer every question and make it short and sweet, and to the point.*” Christine is available should you have any questions, (360) 902-8303.

-Next Meeting Date:

April 12, 2018 in Olympia, WA

- **UPDATE:** Mary spoke with Tami Lininger and she can schedule a time for the committee to meet with the Commission on **Thursday, April 12, 2018, in Olympia.**
- *Tami will need an agenda as soon as possible to confirm the amount of time needed.*

-Motion to Adjourn 10:30 AM

Motion made to close, and approved.



ADAAC Committee Meeting Minutes
March 1, 2018
Phone Conference - Olympia, WA

Committee Members in Attendance:

Region 1: Ron Zubrick
Region 3: Chuck Grijalva
Region 6: Carol Evanoff

Region 2: Dan Dickerson-Chairman
Region 5: Rick Spring
At Large: Melissa Espinosa

Absent:

Ryan Troyer (Region 4)

DFW Staff in Attendance:

Sam Taylor, High Risk Manager
Mary Fitzgerald, HR Administrative Assistant

-Call to Order:

Welcome by Chairman Dan Dickerson

-Quorum Vote:

With 6 out of the 7 members, Quorum Present.

1. Introduction:

- Chairman Dan Dickerson presented Ronald Zubrick, the new Region 1 committee member to everyone. Dan asked that Ron introduce himself to the other members.
 - Ron stated that he goes by the nickname of "Z". He is a former Navy Veteran who has hunted all his life, and enjoys fishing with brothers and grandsons. He works as a rehab counselor, and does not believe in the word "CAN'T." Z has four kids, nine grandkids and loves being outside.

2. ADA Regulations:

- Speaker: Sam Taylor
 - Sam updated the ADA AC on proposed changes to the external ADA Program regulations. Since starting at WDFW two years ago, Sam noticed the Department had a patchwork of laws and regulations that needed clarification and adjustment. Additionally, some issues had not been addressed, and some unanticipated issues had arisen. In light of the enactment of the ADA authorizing statute, the Department had decided to take the opportunity to perform a complete review of all the external ADA Program regulations, and to update them in their entirety.
 - Sam provided a short summary of the proposed changes, and proceeded to review each proposed change in detail with the ADA AC. The new regulations create a new trapping accommodation for persons with disabilities and their trapping companions; provide a means to enforce violations of the special use permits granted by the Department, and provide for an expedited appeals process for persons who may have had their special use permit suspended. An amendment redefines the criteria required to shooting from a vehicle, and creates a new blue placard. Further amendments clarify existing terminology to make it consistent with other regulations. Comments and Recommendations were suggested for consideration.

WAC 220-200-160 – Definition of a person with a disability.

Explained the need for clarity and consistency in use of definitions, and the changes proposed.

WAC 220-200-170 - Special Use Permit (SUP).

Discussed the clarifications in terminology, explained both the need enforce the terms and conditions of the Special Use Permits, and the necessity of having the ability to suspend SUPs if there is a failure to abide by the terms and conditions.

WAC 220-200-180 – Suspension of a Special Use Permit – Appeal hearing.

This regulation is new, and provides authority to suspend a Special Use Permit if there is a violation of the terms and conditions of the permit. Further, it provides a due process appeals procedure with an Administrative Law Judge should a person desire to challenge a suspension.

Comments reflected a desire to insure the right to request an appeal was immediate upon notice of suspension to accommodate a timely decision, given some short hunting and fishing seasons. The language in the proposed regulation provides this.

WAC 220-200-190 – Disability designation.

This is a new section which provides clarity of terms and a due process appeals procedure should an individual contest their disability designation.

WAC 220-305-120 – Harvesting of shellfish, food fish, or game fish by person with disability.

Discussed the need to clarify terms to make them consistent with other regulations, and make clear the companion must possess a valid license issued by Washington or another state.

WAC 220-413-140 – Hunting of game birds and animals by persons with a disability. The amendments to this regulation redefine the criteria required to shooting from a vehicle, and create a new blue placard. These “*Shooting from Vehicle*” placards will now be provided through the special use permit process.

The Committee expressed agreement with the proposed regulation. They did also express concern that the Department conduct an effort to educate and inform the public regarding these changes, as presently there is widespread use of the orange placards. Additionally, those that need this accommodation should be provided sufficient time and notice to complete the special use permit process. The ADA AC made several suggestions, to include:

- Printed reminders on 2018 Licenses when issued,
- Conducting educational meetings in all the regions,
- Letters to existing placard holders regarding changes,
- General press notices, and
- Inserting an announcement in future Hunting/Fishing Regulation booklets.

WAC 220-413-210 – Trapping of game birds and furbearing animals by person with disability. This new Regulation provides a new accommodation for persons with disabilities who desire to trap.

3. Fish & Wildlife Commission Meeting:

- Chairman Dan – Regarding Meeting before Commission on April 12, 2018.
 - Committee will have 30 minutes with the Commission on Thursday; decide what you wish to say. Time will be divided so everyone has a chance to speak (please let Dan know if you would rather not speak, and prefer someone else cover your material).
 - Communication is important with the Commission. Sam will put together a notebook for submission, which will include with committee member’s regional projects. Please provide an overview of what you have done so far (i.e.; reviewed proposed regulations, proposed laws; and your projects. We will include our approved motions and meeting minutes.).
 - What can the Commission do to help us? What do we need?

-Motions referred to the Commission:

1. Proposed ADA Regulations Package—The Committee endorses the proposed regulatory package.

Motion was put forward by Melissa and seconded by Carol. Motion passed. Motion was signed by Chairman Dan Dickerson (by email) and submitted to the Fish & Wildlife Commission.

2. Education & informational campaign – The Committee recommends the Department undertake an education outreach program to inform people of the changes, specifically regarding the change in the *Shoot from a Vehicle* Placards, to give sufficient notice, and provide time to apply for the Special Use Permit.

Motion was put forward by Carol, and seconded by Ron Z. Motion was signed by Chairman Dan Dickerson (by email) and submitted to the Fish & Wildlife Commission today.

4. Next Meeting Date:

- Chairman Dan – Next meeting scheduled for Olympia, WA on Thursday April 12, 2018.

-Motion to Adjourn 11:33 AM

Motion made to adjourn, and approved by voice vote.



Washington Department of
FISH and WILDLIFE

Washington Fish and Wildlife
Commission's
Americans with Disabilities Act Advisory Committee
(ADAAC)

Committee Charter and 2016-18 Work Plan

December 8, 2016

Overview

Washington State is recognized for its wide array of outdoor recreational activities and wildlife. The Department of Fish and Wildlife (WDFW) encourages all persons with a disability to experience recreation in Washington's wonderful outdoors. Numerous opportunities are offered for hunters and anglers with disabilities through legislative mandates, statutes, and policies complying with provisions of the Americans with Disabilities Act (ADA).

The Americans with Disabilities Act Advisory Committee (ADAAC/Committee) to the Fish and Wildlife Commission (Commission) consists of Washington residents with disabilities representing each region. This committee advises the Commission on matters including, but not limited to special hunts, modified sporting equipment, access to public land, and hunting and fishing opportunities.

WDFW also partners with cities, counties, other state agencies, the U.S. Forest Service, private landowners, and timber companies to develop hunting, fishing and wildlife viewing opportunities. Our programs and projects are good examples of accomplishments through the cooperative efforts of public-private partnerships and the many dedicated members of non-governmental organizations, sporting clubs, and WDFW personnel who have all volunteered their time, money and effort to make these many programs and projects successful.

This charter is intended to define roles and responsibilities of the ADAAC and establish a biennial work plan.

Committee's Mission Statement, Goals, Objectives

Mission Statement:

The ADAAC will advise and make recommendations to the Washington State Fish and Wildlife Commission regarding the needs of persons with disabilities as they seek to enjoy equal opportunity to access all the programs provided by the Washington Department of Fish and Wildlife.

Goals:

- Provide advice and recommendations to the Fish and Wildlife Commission; and
- Provide advice and recommendations to Department regarding ADA projects and activities in the Regions.

Objectives:

- Actively engage on the ADA Advisory Committee's Work Plan, and make recommendations to the Commission;
- Develop and maintain a collaborative working relationship with the Regional Biologists and Land Managers in each region in order to achieve access to Fish and Wildlife lands for persons with disabilities to hunt, fish, and view wildlife;
- Serve as subject matter advisors to the Commission on matters pertaining to access by persons with disabilities; and
- Identify and establish a working network of organizations that advocate for the various communities of people with disabilities.

Authorities

RCW 77.04.150: Hunters and fishers with disabilities — Advisory committee — Composition — Terms — Report to the legislature.

(1.) The commission must appoint an advisory committee to generally represent the interests of hunters and fishers with disabilities on matters including, but not limited to, special hunts, modified sporting equipment, access to public land, and hunting and fishing opportunities. The advisory committee is composed of seven members, each being an individual with a disability. The advisory committee members must represent the entire state. The members must be appointed so that each of the six department administrative regions, as they existed on January 1, 2007, are represented with one resident on the advisory committee. One additional member must be appointed at large. The chair of the advisory committee must be a member of the advisory committee and shall be selected by the members of the advisory committee.

(2) For the purposes of this section, an individual with a disability includes but is not limited to:

- a) An individual with a permanent disability who is not ambulatory over natural terrain without a prosthesis or assistive device;
- b) An individual with a permanent disability who is unable to walk without the use of assistance from a brace, cane, crutch, wheelchair, scooter, walker, or other assistive device;
- c) An individual who has a cardiac condition to the extent that the individual's functional limitations are severe;
- d) An individual who is restricted by lung disease to the extent that the individual's functional limitations are severe;
- e) An individual who is totally blind or visually impaired; or
- f) An individual with a permanent disability with upper or lower extremity impairments who does not have the use of one or both upper or lower extremities.

(3.) The members of the advisory committee are appointed for a four-year term. If a vacancy occurs on the advisory committee prior to the expiration of a term, the commission must appoint a replacement within sixty days to complete the term.

(4.) The advisory committee must meet at least semiannually, and may meet at other times as requested by a majority of the advisory committee members for any express purpose that directly relates to the duties set forth in subsection (1) of this section. A majority of members currently serving on the advisory committee constitutes a quorum. The department must provide staff support for all official advisory committee meetings.

(5.) Each member of the advisory committee shall serve without compensation but may be reimbursed for travel expenses as authorized in RCW 43.03.050 and 43.03.060.

(6.) The members of the advisory committee, or individuals acting on their behalf, are immune from civil liability for official acts performed in the course of their duties.

(7.) Beginning December 1, 2011, and again at least once every four years, the commission shall present a report to the appropriate legislative committees detailing the effectiveness of the advisory committee including, but not limited to, the participation levels, general interest, quality of advice, and recommendations as to the advisory committee's continuance or modification.

Roles and Responsibilities

This section is intended to clarify and define roles and responsibilities of ADAAC members and staff to enhance communication and ensure the ADAAC work plan is developed and implemented.

ADAAC Chairperson

- Coordinate agenda development with designated Advisory Committee staff;
- Facilitate ADAAC meetings and ensure protocols are followed; and
- Present Advisory Committee recommendations and concerns to the Fish and Wildlife Commission.

ADAAC Members

- See agency Advisory Committee Handbook for general expectations for Advisory Committee members;
- Coordinates with WDFW regional personnel to provide input/awareness of any on-going ADA access issues in the region;
- Bring their creativity/interest/energy and assist in making WDFW programs accessible to persons with disabilities;
- Will not be asked to adjudicate complaints, nor make decisions for or on behalf of the Department of Fish and Wildlife;
- Will endeavor to assist efforts to enhance access opportunities in the regions for persons with disabilities;
- In order to promote the effectiveness and efficiency of the ADA Advisory Committee members must maintain a high degree of neutrality at all times when performing their

duties and serving on the ADAAC. Promoting and preserving fairness will enable members to work more effectively with the Commission, WDFW employees, and with members of the general public; and

- Recommend awards that recognize outstanding effort to improve accessibility.

Designated Committee Staff

- Coordinates with Committee Chair for ADAAC agenda development;
- Monitors ADAAC work plan/status of activities;
- Brings forward emerging issues to Committee Chair, prepares Committee meeting summaries/minutes;
- Serves as *ex officio* member of Committee for expertise on ADA issues and support to the Committee;
- Maintains ADAAC website on Department's webpage of advisory groups;
- Attends and Coordinates ADAAC meeting logistics and scheduling;
- Prepares Commission's Report to the Legislature on the Committee's activities; and
- Ensures appropriate policy/technical staff support Committee meetings, when appropriate.

Commission Executive Assistant

- Processes travel reimbursement for ADAAC members.

ADAAC Operations

Members are selected to four-year terms. Per RCW 77.04.050(1), the Chair of ADAAC would be selected by ADAAC members. Appointment of Chair will be completed at the first meeting of the calendar year.

WDFW staff person will take notes of ADAAC meetings. The official records of the ADAAC shall be retained by WDFW. Any writing that is prepared, owned, used in the possession of or retained by the ADAAC in the performance of an official function is subject to the Public Records Act. Minutes of the ADAAC meeting shall be available for public inspection and copying, subject to any Public Records Act exemptions. Audio recordings will not occur. Minutes from ADAAC meetings will be posted to the ADAAC Advisory Committee webpage.

Designated Committee staff person will arrange for a room for meetings of the Committee. Members of the public may observe ADAAC deliberations and will be provided seating, based on availability. This Committee is not subject to the Open Public Meetings Act (RCW 42.30), but transparency is encouraged. The Committee may meet in person, by telephone, or by electronic means, at the Committee Chair's discretion.

Removal

The Commission may remove an ADAAC member who does not attend three (3) consecutive meetings, or for cause as determined by the Commission.

WORK PLAN for 2016-18

1) Increased marketing of ADA hunting and fishing opportunities at regional and state-wide events.

National Hunting and Fishing Day in Wenatchee was raised as an example of an event in which many of the major sportsman groups participate, together with major outdoors business interests and state and federal agencies. There is opportunity for exposure to a large group of people, with much support for our ADA efforts/opportunities. Discussion centered on developing a “road show” for ADA accessibility opportunities, programs, and products. Manufacturers like Cabela’s could demonstrate pneumatic bows, or other products designed for persons with disabilities. The growing industry in construction for persons with disabilities could show pictures of their projects, or otherwise communicate their services. Better marketing of WDFW ADA opportunities could be developed, specifically press releases and handouts. The agency can improve its message by touting successful stories of accommodations made that enabled persons with disabilities to hunt or fish successfully. We need a bigger presence at these large regional events to get our message out. This same material could be shared in the Hunters Education program as well.

2) Uniform reservation system for ADA accessible hunting blinds.

The Committee believes the rules for use of ADA accessible duck or hunting blind units should be made uniform throughout the state, and should change to a reservation system, maintained by the regional office, that allows holding a particular unit up to two days per month/user with the provision that if the hunter does not arrive at the unit an hour before shooting time, the unit is then open to use by the public. The aim is to make use of such blinds easier and predictable, while preventing persons with disabilities from having to arrive several hours prior to the actual use of the unit. This may also make enforcement easier and dependable.

3) Review Road Access Program eligibility rules.

The Committee expressed a desire to review the Road Access Program laws and regulations to evaluate the eligibility rules, as they may wish to make recommendations for more clarity in the definitions.

4) Review reduced fees for persons with disabilities.

The Committee discussed making recommendations relative to changing the reduced pricing of hunting and fishing licenses for persons with disabilities, and making any discount optional. The Governor’s government-wide study and uniformity in any cost measures were also discussed.

5) Increased use of Master Hunters for persons with disabilities (companion hunter/damaged hunts).

The Committee expressed a desire to encourage Hunter Education Program/Master Hunters to team up with Hunters with disabilities in need of companions, both for credit, and to evaluate that as an alternative to the current use of others as companion hunters,

which has given rise to some abuse. Another alternative for review was further defining who can be a companion hunter. Additionally, a desire was expressed to see master hunters team up with persons with disabilities on damaged hunts.

6) Increased use of damaged hunts for persons with disabilities.

The Committee expressed a desire to take more advantage of damaged hunts as an additional opportunity for persons with disabilities. Recognizing that not all these opportunities are feasible, many are good opportunities to get hunters with mobility disabilities an equal opportunity to hunt.

7) Web site accessibility project oversight.

The Committee wished to keep the web site accessibility overview project on the agenda to follow that project to its conclusion.

8) ALEA grant for outreach.

The Committee wished to explore the possibility of using an ALEA grant to fund an outreach effort for persons with disabilities, and to insert ALEA materials in the “tool kit” proposed for the “roadshow” they’d like to see take place in the regions at various shows or events.

9) Increased interaction with Volunteer Program.

The Committee searched for more ways to work with the volunteer program at WDFW. Specific ADA projects had limited interaction, as did specific fishing events. Assistance at shows and events offered some limited interaction as well. It is hoped that more can be done in this area.